

Invitation to interested groups / companies or individuals to submit proposals of events that would form part of the 2012 Vaal River Carnival Programme

Terms of Reference

Background Information: Emfuleni Local Municipality will be hosting its 10th Vaal River Carnival (VRC) programme in September this year. All interested people or companies are invited to submit proposals of events that would form part of 2012 Vaal River Carnival Programme.

Requirements: Interested groups/companies must meet the following criteria to qualify for inclusion in the programme:

- A proven track record of three (3) years in events management with contactable references.
- Events **MUST** be original concepts, events that have not been run by someone else somewhere.
- Events must take place within Emfuleni region.
- Events must have potential to draw attention of people outside Emfuleni to the region.
- Interested parties must have 100% own financial resources to host the proposed events.
- Must be prepared to take responsibility of logistical arrangements involved.
- Proposal of events to be submitted must not be anything within the following categories as they exist in the programme: **Beer festival, Wedding and Tourism Expo, Beach Weekend, Water Festival, Indigenous Games, Arts and Culture Expo, Choral Music Festival, Wet & Wild, Tekkie Fees, Jazz Festival, Beauty Pageant, Air Shows, Vaal Show, Street Parade, Gospel Festival & Cycle challenge.**

Once approval has been granted by Vaal River Carnival Committee, the co-ordinator of the event shall ensure:

- Compliance with municipalities By Laws
- Compliance with municipalities Advertising Laws
- Compliance with municipality Health and Safety Standard Requirements
- Compliance of Sports and Recreation Act
- Compliance of Disaster Management Act
- That he or she present a progress report to the VRC Committee when required
- That the municipality verify the sponsorship acquired

Proposals should be submitted to:

Arts and Culture Unit, Emfuleni Local Municipality:
SE 2 Swimming Pool (Next to Pick n Pay)

Contact Person: Ms Masana Mokonyane

Tel:016 932 4472/ cell 082 895 9803.

Or could be posted to:

Arts and Culture Unit

For attention of: Ms Masana Mokonyane

Emfuleni Local Municipality

P.O. Box 3, Vanderbijlpark, 1900

Closing date for submissions is 30 April 2012