



Vaal River City, the Cradle of Human Rights

**PERFORMANCE
MONITORING AND EVALUATION
PERFORMANCE REPORT**

***SECOND QUARTER AND
MIDYEAR***

(07/2024 – 12/2024)

CERTIFICATE OF QUALITY

2024/2025

SECOND QUARTER AND MIDYEAR PERFORMANCE REPORT

I, **A NTULI**, in my capacity as the Municipal Manager of Emfuleni Local Municipality hereby certify as follows:

1. That I received the **2024/2025 Second Quarter and Midyear Performance Assessment Report** of the Emfuleni Local Municipality on **13 January 2025**;
2. That I duly considered the content of the **2024/2025 Second Quarter and Midyear Performance Report**; and
3. That I herewith approve the **2024/2025 Second Quarter and Midyear Performance Report** for Emfuleni Local Municipality.

SIGNED IN VANDERBIJLPARK ON THIS DAY 13 JANUARY 2025



**A NTULI
MUNICIPAL MANAGER
EMFULENI LOCAL MUNICIPALITY**

2024/2025 SECOND QUARTER AND MIDYEAR PERFORMANCE REPORT

1 PURPOSE

The purpose of this 2024/2025 Second Quarter and Midyear Performance Report (for the period of July to December 2024/2025) is to disclose and account on the results of the assessment of the actual achievements against the quarterly projections of performance indicators and performance targets. These performance indicators and targets were identified and recorded in the Organizational Service Delivery and Budget Implementation Plan (OSDBIP) for the 2024/2025 Financial Year.

2. LEGISLATIVE BACKGROUND

In terms of Section 72(1)(a) of the MFMA the Accounting Officer **must by 25 January** of each year assess the performance of the Municipality during the first half of the financial year. A report on such assessment must then be submitted **on or before 25 January(2023)** to the Executive Mayor, Provincial Treasury and National Treasury each year in terms of Section 72(1)(b) of the MFMA.

Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) – the MFMA

Section 72 determines as follows:

- 1) The accounting officer of a municipality must by **25 January** of each year-
 - a) assess the performance of the municipality during the first half of the financial year, taking into account-
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
 - b) Submit a report on such assessment to-
 - (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial treasury.

- 2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.
- 3) The accounting officer must, as part of the review-
 - a) make recommendations as to whether an adjustments budget is necessary; and
 - b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

3. THE 2024/2025 SECOND QUARTER AND MIDYEAR ORGANIZATIONAL PERFORMANCE ASSESSMENT RESULTS

One of the core components of the Integrated Development Plan and the Performance Management System is the setting of appropriate performance indicators with regard to the municipality's development priorities and objectives (s.26 and s.41, MSA). The initiation point and planning of performance management are therefore found in the Integrated Development Plan.

In 2024/2025 the Municipal Council approved Integrated Development Plan in May 2024. Subsequent to the approval of the IDP and Budget, the Executive Mayor also approved the 2024/2025 Service Delivery and Budget Implementation Plan in June 2024.

4. ORGANIZATIONAL PERFORMANCE RESULTS IN TERMS OF THE REGULATION 805 FOR PERFORMANCE MANAGEMENT AT LOCAL GOVERNMENT LEVEL.

The following table specifies the Criterial for Performance Levels (aligned to Regulation 805 for management performance of senior management at local government level)

Rating	Score	Level of Performance
1	0 -74%	Unacceptable Performance
2	75 – 99%	Not fully Effective
3	100- 129%	Fully Effective
4	130- 149%	Exceed Expectations
5	150%	Outstanding Performance

Table 1

5. ORGANIZATIONAL PERFORMANCE PER KEY PERFORMANCE AREA

In line with the Municipal Performance Management Regulation 805 criteria (above) for measuring performance, the 2024/2025 Midyear Organisational Performance Achievement of Emfuleni Local Municipality is calculated at **61,10%**.

The following table depicts the 2024/2025 Midyear Organizational Performance Results, as such the Municipal Performance during the 2024/2025 Midyear Performance is not satisfactory.

Summary per Key Performance Area	Quarter 1 Performance	Quarter 2 Performance	Midyear Performance
KPA 1 Municipal Transformation and Organisational Development	42,20%	25,53%	28,87%
KPA 2 Basic Services and Infrastructure	78,86%	59,30%	63,89%
KPA 3 Local Economic Development and Spartial Planning	75,00%	70,00%	70,00%
KPA 4 Municipal Financial Viability and Management	50,92%	53,66%	55,91%
KPA 5 Good Governance and Public Participation	94,58%	86,73%	86,83%
Overall Performance	68,31%	59,04%	61,10%

Table 2

6. 2024/2025 MIDYEAR PERFORMANCE RESULTS PER CLUSTER

Summary per Cluster	Quarter 1 Performance	Quarter 2 Performance	Midyear Performance
Office of the Municipal Manager	86,62%	76,42%	76,56%
Public Works	78,86%	52,02%	62,81%
Shared Services	42,20%	25,53%	28,87%
Economic Development and Planning	75,00%	70,00%	70,00%
Finance	53,65%	52,75%	55,64%
Infrastructure Planning and Development	73,67%	76,53%	76,53%
Community Services	101,55%	102,98%	106,37%
Utilities and Sanitation	14,29%	31,82%	31,82%
Internal Audit	112,50%	112,50%	112,50%

GENERAL WEAKNESSES IDENTIFIED

- ❖ **Technical Indicator Descriptions were either not submitted for some KPIs or not aligned to KPIs. Workshops were held however further workshops/consultations will be held to capacitate management on development of TIDs;**
- ❖ **Maintenance plans/programs and process plans not aligned to actual work done. No reasons provided for deviation of work from maintenance plan;**
- ❖ **Listing or summary sheets not aligned to job cards**
- ❖ **Job cards submitted are not signed or reflective of dates;**
- ❖ **Portfolio of Evidence submitted for certain KPIs are not credible or measurable;**
- ❖ **Management not submitting Explanation of Performance and implementable Corrective measures for non-achievement; and**
- ❖ **Late submission of Portfolio of Evidence.**

7. 2024/2025 MIDYEAR PERFORMANCE RESULTS

7.1 Municipal Transformation and Organizational Development

(Key Indicators Ref MT 01 -13)

A total of 13 Municipal Transformation and Organizational Development's key indicators were formulated for the 2024/2025 Financial Year. For the period under review, the unacceptable performance was reported on the following 9 targets:

- ❖ **Reviewal of the Organizational Structure (Inadequate process plan submitted);**
- ❖ **Turnaround time to review contracts and service level agreement within 10 working days (Total register of contracts not submitted);**
- ❖ **Implementation of resolutions (resolution tracking);**
- ❖ **Appointments for positions budgeted for as part of priority critical skills (Critical vacancy register not submitted);**
- ❖ **Acquisition of fleet as per the business plan (POE submitted is insufficient);**
- ❖ **Turnaround time to repair vehicle within 90 days (Register for incoming and outgoing vehicles not submitted);**
- ❖ **Review of the Information and Communication Technology Strategy;**
- ❖ **Turnaround time to resolve labour disputes within the municipal standards timeframe of 90 days;**
- ❖ **Turnaround time to fill the vacant position within 90 days after the advert (Appointment letters not submitted).**

Outstanding performance is reported on the implementation of the workplace skills plan by achieving 50% of the targeted 40% expenditure. The department also achieved in terms of reduction of internal labour cases.

7.2 Public Works (Key Indicators Ref: BS 01-16)

a. Electricity

The electricity department planned to achieve 7 key indicators, of these, 2 indicators were not due for measurement for midyear reporting period. Three KPIs

- ❖ Percentage reduction of electricity distribution losses (Still to submit POE).
- ❖ Number of customer applications for new electricity installed (Delay in implementation due to outstanding material).
- ❖ Number of electricity smart meters installed (community resistance has hampered the smooth implementation of the project)

The department managed to achieve in relation to number of street lights repaired/maintained and number of electricity prepaid meters replaced.

b. Roads and Storm-water

Roads and storm-water department planned to achieve all 3 key indicator's targets (cleaning of concretes canals and pipes, patching of potholes and gravelling of roads).

All these indicators were not achieved due to non alignment between work done as per job cards and maintenance plan. No reasons were provided as to why the majority of the work done was outside the maintenance plan:

- ❖ The department planned to clean 400 metres of concrete and gravel canals as well as pipes, and the actual achievement is 650metres;
- ❖ The department planned to patch 1250m²; and
- ❖ The department planned to maintain gravel roads with the set target of 25km. To this end, an achievement of 50.3km was reported.

c. Waste Management

Waste Management department consist of 4 key indicators of which all were due for measurement. Only one of these targets was achieved and 3 were not achieved.

The target for the collection of waste for identified routes on the schedule (not all areas but specific to the schedule) was not successful as 57% was attained. The municipality intended to remove 100 illegal dumping hotspots however only 31 were removed.

On compliance with the landfill site operations requirements, the municipality was at 66% instead of the 100% requirements

7.3 Utilities and Strategic Planning (Key Indicators Ref: BS 17-27)

Water and Sanitation

The water and sanitation department comprised of 11 key indicators and all were due for review.

The poor performance for the department was due to no submission or lack of credible submission of POE related to the following;

- ❖ Listing or summary sheet submitted refers to work done in previous financial years;
- ❖ Not all Job cards are signed by both the person performing the work and foreman/supervisor;
- ❖ Some job cards are incomplete;
- ❖ KPIs included but not budgeted for.

The department managed to achieve two KPIs relating to meters of old sewer pipes replaced/repared and components of waste water treatment works refurbished.

7.4 Community Services (Key Indicator Ref 28 -39)

The Community Services Cluster developed and approved 12 key indicators. One (1) key indicator was not due for review in the 1st Quarter of the 2024/2025 Financial Year. Eight (8) of eleven (11) were realised successfully.

The achievement are as follows:

- ❖ 7 environmental and management preservation were implemented as per the plan;
- ❖ 941 health inspections to comply with the national environmental health norms and standards were implemented out of the projected 800;
- ❖ 9 planned traffic laws enforcement operations were conducted successfully as per the plan;
- ❖ 73% performance was also noted on compliance turnaround time to response fire and rescue incident;
- ❖ 28 by-law enforcement operations were also implemented out of the planned 18
- ❖ 1 330 634m² square meters of sports and recreational facilities were maintained and;
- ❖ The arboriculture and grass maintenance plans were implemented successfully

Insufficient evidence was not submitted for the target relating to the indigent register.

7.5 Infrastructure Planning and Development (Key Indicator Ref BS 40-48)

9 projects were planned of which five of those are due for review. Five (5) projects for the construction of sewer pipelines at Union street Vereeniging, Boipatong /Tshephiso, Sonlandpark, Evaton resevior and Lakeside Proper were due for assessment.

Of the abovementioned projects, the municipality has achieved and made progress on the construction of roads and sewer pipelines at Boipatong/Tshephiso and Sonlandpark. The construction at Union Street is slightly lagging while construction from Tshephiso to Sharpeville and Evaton reservoir to Dadeville were not achieved.

7.6 Economic Development (Key Indicator Ref LED 01 -10)

The municipality developed eleven 11 key performance indicators under this cluster.

One (1) of the 10 indicators were not successfully achieved. The evidence relating to the turnaround to approve building plans was not adequate to substantiate the work done. Register of plans not aligned with the building plans.

The achievement are as follows:

- ❖ 7 Local Economic Development (LED) initiatives such as Pop up markets and LED forums were implemented;
- ❖ 92 By-law of enforcement operations were conducted on illegal advertisement, illegal building and illegal land use;
- ❖ 100% compliance on issuing occupation certificates within 14 days;
- ❖ 100% compliance on the adjudication of land applications;
- ❖ Progress was also noted on the development of a land disposal policy

7.7 Finance and Revenue (Key Indicators Ref MF01 – MF13)

The Finance and Revenue Cluster set itself to achieve the following targets:

- ❖ To monitor budget implementation and submit the report to Council. To this end, all section 71 reports were compiled and tabled before Exco and reported to other structures.
- ❖ To reduce the Rand value of UIFW by R600m. To this effect, no UIFW was incurred for the 2024/25 financial year.
- ❖ Turnaround time to develop the service level agreement within seven (7) days after the appointment and submit to Legal department. The register does not reflect the two dates indicative of date of appointment of service provider and submission for vetting to Legal department.
- ❖ For the target addressing the review of the revenue strategy, the Performance Department received the report and not the strategy. The document does not indicate the action plans, time lines or interventions.
- ❖ Sufficient evidence was submitted to the targets relating to collection rate, payment of bulk purchases for electricity and water without default. However, performance of these indicators is not acceptable.

7.8 Governance and Public Participation (Key Indicators Ref GG 01- GG16)

The Municipal Manager

The Municipal Manager is responsible for the following targets:

- ❖ The overall performance achievement of the Service Level targets;
- ❖ The reduction of the overall Auditor General findings;
- ❖ The Rand Value reduction of UIFW; and
- ❖ The implementation and reporting on the initiatives taken to improve the service delivery funding mix

Despite the workshops, provision of the template to develop the Technical Indicator Description and the reminders, the relevant Technical Indicator Descriptions did not support the performance information. Consequently, most indicators were not assessed.

9.3 Explanation of Performance and Corrective Measures

In terms of Section 46(1)(a)(iii) of the MSA, the municipality must reflect on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be stated for targets not achieved. To this end, some of the explanations were not provided.

10. OVERALL MUNICIPAL PERFORMANCE

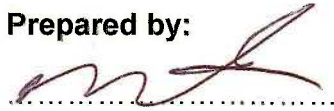
The overall performance of the municipality is **NOT SATISFACTORY**

The performance rating of 1/5 is recorded with the performance score of **61,10%**

11. ACKNOWLEDGEMENTS

We would like to record our appreciation for the time and co-operation management and staff provided during the course of our assessment.

Prepared by:



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Performance Management

17/01/2025
Date

Reviewed:



N. Ntuli
Manager: Performance
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17/01/2025
Date

Approved:



M. Mogote
Chief Operations Officer

20/01/2025
Date